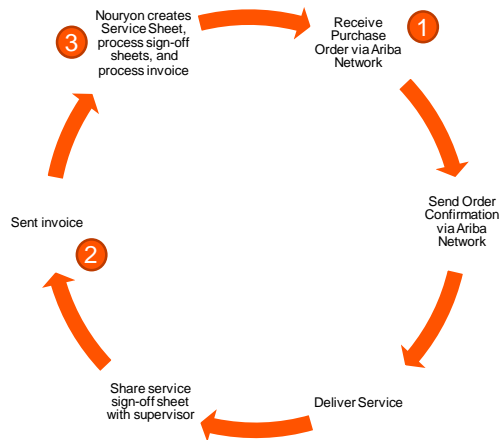


E-invoicing: what does this mean for you?

As is situation

1. Purchase Order – 2. Invoice – 3. Service Sheet



To be situation

1. Purchase Order – 2. Service Sheet – 3. Invoice



Additional information

Nouryon Supplier Enablement program

E-invoicing via the Ariba Network for NPR spend is being rolled out in 2020 as part of the Nouryon Supplier Enablement program.

Our aim is to achieve 100% touchless and paperless transactions. Therefore, we invite and strongly request your company to participate in this key initiative.

Below you can find Nouryon's easy to access information concerning E-invoicing:

For more extended information, please visit the [Ariba Supplier Portal](#).

The ADAPT Training Site allows suppliers to learn how to configure and use their Ariba Network account. It includes plenty of details and screenshots to support suppliers even in more complex operations. The information is organized in easily digestible chunks and allows for easy navigation. This site will be common to all suppliers on Ariba Network, and even accessible (in a few weeks) from Ariba.com and from the Help Center.

Our goal is to move to 100% touchless and paperless transactions. By having our suppliers submitting Service Sheets electronically and sent electronic invoices that will flow directly into Nouryon's systems for processing, we ensure better quality & control of our Purchase to Pay process.

Pieter van der Stoep
Director Accounting & Reporting Nouryon

E-invoicing

via the Ariba Network for Non-Product Related spend

<p>PNL</p> <p>Project Notification Letter by Nouryon Management</p> <p>PDF (277.9 KB)</p>	<p>E-invoicing Information</p> <p>including Quick Reference Cards</p> <p>PDF (253.3 KB)</p>	<p>FAQ E-invoicing</p> <p>PDF (225.3 KB)</p>
--	--	---

Why change to E-invoicing?

- Be in control of the payment process by submitting the Service Entry Sheet electronically and, after approval, flip into an electronic invoice (or automatically generate an E-invoice) that will flow directly into Nouryon's systems for processing.
- Online visibility of all document types in your Ariba Network account reduce your administrative workload and check the status of your invoice online – from successful delivery through 'failed' in case of errors so you can take corrective actions fast
- Secure and guaranteed invoice processing – no more lost invoices
- Reduced processed time – Nouryon receives your invoices faster
- Instant invoice validation – fewer delays due to missing information and an easy match to the correct Service Sheet and PO

Your activities

- Receive the Purchase Order before starting any services (Nouryon follows a 'no PO – no Pay' policy)
- After the agreed Services have been performed, submit the Service Sheet via the Ariba Network, containing all necessary sign-off forms and details on what has been delivered
- After internal review Nouryon will approve / deny your Service Sheet. The Service Sheet status can be viewed at any time on the Ariba Network
- After an approved Service Sheet, the Ariba E-invoice can be sent and will be automatically processed via the 3-way match principle

Who to contact?

- [Nouryon Ariba website](#) – our information webpage for suppliers, containing Nouryon specific guidelines, support model information, and frequently asked questions
- Do you have any additional questions after reviewing the Nouryon Ariba website? Do not hesitate to contact us: supplier.enablement@nouryon.com